



**Advertisement**

Applications are invited from eligible candidates for the Entrance Examination to be held on Sunday, 02<sup>nd</sup> December, 2018 from 11.00 a.m. to 1.00 p.m., for selecting a total of 70 candidates for Dr. Ambedkar Competitive Examination Centre at Yashwantrao Chavan Academy of Development Administration (YASHADA), Pune. The selected candidates will be given coaching for a period of about one year (depending upon their passing the Civil Services Preliminary Examination) to prepare them for the UPSC Civil Services Examination to be held in the year 2019.

THE CANDIDATES ARE ADVISED TO READ THIS ADVERTISEMENT, ESPECIALLY THE INSTRUCTIONS FOR THE CANDIDATES REGARDING FILLING IN THE ONLINE FORM, VERY CAREFULLY, AND ACT ACCORDINGLY.

**A. Eligibility Criteria:**

**1. Minimum Educational Qualification :**

Bachelor's Degree from any recognized University (Medical graduates should have completed internship)

**2. Age (as on 01.08.2019) :** 21 to 32 years (For General Candidates). Age Relaxation 3 Years for OBC/VJ(A)/NT(B)/NT(C)/NT(D) & SBC and 5 Years for SC/ ST.

**3. Domicile :** Domicile of Maharashtra.

**4. Other :**

- A)** A candidate who has availed the benefit of coaching for Prelims or Mains in ACEC, YASHADA previously is NOT eligible for admission to the ACEC. The ST candidates will be getting admission as per the guidelines received from the Tribal Development Department by GR dated 15 July 2014.
- B)** For ST candidates caste validity certificate is compulsory and the maximum annual income should be less than Rs. 6,00,000/-. (The documents shall have to be submitted by candidates at the time of admission)
- C)** For Minority candidate's caste validity certificate /caste certificate/ any documentary evidence of Minority Community/ self-declaration is compulsory. (The documents shall have to be submitted by candidates at the time of admission)
- D)** Candidates from OBC, VJ(A), NT(B), NT(C), NT(D) & SBC will have to submit Non Creamy Layer certificate at the time of admission. (Candidates from creamy layer will not be eligible for admission.
- E)** Candidates will not be allowed to pursue any other courses / job while they are receiving coaching at ACEC, Yashada.

## IMPORTANT NOTICE:

This Centre provides pre-examination coaching to candidates who are exclusively preparing for the Civil Services Examination conducted by the Union Public Service Commission (UPSC). Therefore, only those candidates who are exclusively preparing for the Civil Services Examination conducted by the UPSC need to apply.

The candidates who are preparing for the examinations conducted by Maharashtra Public Service Commission (MPSC) along with the Civil Services Examination conducted by the UPSC are advised NOT TO APPLY as the candidates admitted to the ACEC, Yashada WILL NOT BE ALLOWED to study for examinations other than the Civil Services Examination conducted by the UPSC.

The prospective candidates are hereby WARNED that if any candidate, after being admitted to the ACEC, Yashada, is found studying for the examinations conducted by the MPSC, his/her admission with the ACEC will be summarily cancelled immediately.

To ensure that the most deserving candidates who are interested in entering the All India / Central Services through the Civil Services Examination, the candidates need to give an undertaking in the prescribed format that they will devote all their time and energy to studying exclusively for this examination.

**B. Fees:** ALL the candidates have to pay an Examination Fee amounting to Rs. 375/-. This has to be paid through any of the branches of the Bank of Maharashtra after taking printout of the challan. The detailed procedure has been described in the 'Instructions for the Candidates.'

**C. Beginning of Online Application Process: 16<sup>th</sup> Oct. 2018 onwards**

**D. Last date of the receipt of the Applications: 12<sup>th</sup> Nov. 2018 (till 5:00PM)**

**D. Reservations:** The following chart gives the number of vacancies for different categories as per the policy of the ACEC as directed by the Government of Maharashtra.

(As decided by Selection Committee constituted under the guidelines of the Dept. of Social Justice & Special Assistance, Government of Maharashtra)

CATEGORY	NO. OF SEATS
S.C.	30 (06 reserved for female candidates and 01 for person with disabilities )
S.T.	12 (02 reserved for female candidates and 01 for person with disabilities)
V.J. (A)	01

N.T. (B)		01
N.T. (C)		01
N.T. (D)		01
S.B.C.		01
O.B.C.	(01 reserved for female candidate)	04
General	(02 reserved for female candidates and 01 for person with disabilities)	09
<b>TOTAL [A]</b>		<b>60</b>
<b>Reservation Pattern for Minorities ( Total=10 Seats)</b>		
Muslim	(01 reserved for female candidate)	05
Christian		01
Buddhist		01
Sikh		01
Parsi		01
Jain		01
<b>TOTAL [B]</b>		<b>10</b>
<b>TOTAL SEATS = A + B=</b>		<b>= 70</b>
<b>[Overall 12 seats reserved for female candidates and 03 for persons with disabilities candidates]</b>		

D. **Scheme of Examination:** There will be an examination of two hours duration having a maximum of 200 marks. The detailed scheme of examination will be as per the following:

### **General Studies - Paper I: 100 marks**

This part will consist of a total of 50 questions of Multiple Choice type modelled on the General Studies, Paper -1 of the UPSC's Civil Services (Preliminary) Examination, carrying a total of 100 marks.

### **Topics:**

#### **50 Questions : (General Studies) :**

A total of 50 questions will be on the following topics carrying 2 marks for each question:

- 1} Current events of national and international importance.
- 2} History of India and Indian National Movement.

- 3} Indian and World Geography - Physical, Social, Economic Geography of India and the World.
- 4} Indian Polity and Governance - Constitution, Political System, Panchayati Raj, Public Policy, Rights Issues, etc.
- 5} Economic and Social Development -Sustainable Development, Poverty, Inclusion, Demographics, Social Sector initiatives, etc.
- 6} General issues on Environmental Ecology, Bio-diversity and Climate Change - that do not require subject specialization
- 7} General Science.

### **Civil Services Aptitude Test – CSAT- Paper II : 100 marks**

This part will consist of a total of 40 questions of Multiple Choice type modelled on the General Studies, Paper – II (CSAT) of the UPSC's Civil Services (Preliminary) Examination, carrying a total of 100 marks.

#### **40 Questions: (CSAT) :**

A total of 40 questions will be on the following topics carrying 2.5 marks for each question:

- 1} Comprehension
- 2} Interpersonal skills including communication skills;
- 3} Logical reasoning and analytical ability
- 4} Decision-making and problem solving
- 5} General mental ability
- 6} Basic numeracy (numbers and their relations, orders of magnitude, etc.) (Class X level), Data interpretation (charts, graphs, tables, data sufficiency etc. - Class X level)

For LIST OF RECOMMENDED REFERENCE BOOKS , Please see: **Appendix-1**

There will be **NEGATIVE MARKING** where each incorrect answer will attract a penalty of  $\frac{1}{3}$  of the marks allotted to that question being deducted from his / her score. (Except for questions on decision making)

**Merit list will be prepared on the basis of:**

1. The candidates should secure at least 33 % in GS-II (C-SAT)
2. The GS paper I of only those candidates will be evaluated who have secured minimum 33 % marks in GS-II (C-SAT) or more.
3. The merit list will be prepared on the basis of marks secured in GS paper I only.
4. The marks secured in GS-II (C-SAT) are of qualifying nature hence will not be considered for drawing merit list.

Candidates are advised to visit the websites of Dr. Ambedkar Competitive Examination Centre (ACEC), YASHADA, Pune ([www.yashada.org/acec](http://www.yashada.org/acec)) and the **Centre for Talent Search & Excellence (CTSE), Nowrosjee Wadia College campus, Pune** ([www.geexam.com](http://www.geexam.com)) for knowing the status of application form, to take print out of the application form and to download the admit card.

E. **Examination Centres:** With an aim to reach out to the most deserving candidates in all the nooks and corners of the State of Maharashtra, the ACEC has increased the number of centres. This year we will have at least one centre in each district of Maharashtra. Therefore there will be a minimum of 36 centres. The candidate has to choose the centre from where he / she want to appear. However the ACEC reserves the right to cancel any centre due to non-availability of adequate number of candidates for that centre. The candidate has to mention his second preference for his/her examination centre in the application form so that he could be allotted the centre of his second choice in case the centre of his/her first choice cannot be activated. Once allotted any request for the change of examination centre will not be entertained in any case.

**INSTRUCTIONS FOR THE CANDIDATES:**

**Procedure to fill the ONLINE Application Form**

1. Candidate will visit the website [www.geexam.com](http://www.geexam.com)

2. The following links will be available on this website:
  - a. View instructions and procedure to fill application form
  - b. Process flow diagram to fill application form
  - C. Online Application Form
  - D. Login for the candidates who have already submitted the form. (To check the status of application, reprint bank challan, download admit card etc.)
3. The candidate will click on the link for online application form
4. The candidate will read all the instructions / rules carefully and click on accept and continue button.
5. Candidate will be asked to enter the following information –
  - a. Full name
  - b. Phone no.
  - c. Mobile no.
  - d. e-mail ID
6. Candidate will be asked to select the proper option for the following:
  - a. Date of Birth
  - b. Gender
  - c. Category
  - d. Whether he/she belongs to a Minority Community?
  - e. Whether Differently Abled?
  - f. Centre of examination  
(Two choices)
  - g. Whether he / she is a Domicile of Maharashtra
  - h. Whether ACEC student in the past ?

6. Candidate will click on **CONTINUE** button. All the information submitted by the candidate will be displayed on the screen and a message will be displayed to check and change/confirm the information. If the candidate wants to make any changes, then he/she will have to press **CHANGE** button, so that he can make the desired changes. If the information is correct then the candidate will click on the **CONFIRM** button. Once the **CONFIRM** button is clicked then the candidate will not be allowed to make any changes in the information submitted by him/her till then.

7. On confirmation from the candidate, a unique registration number will be generated by the system and then onwards, it will be treated as **login ID** for that candidate.

8. The respective message will be displayed and the candidate will be asked to enter a password. Using the correct combination of login ID and password the candidate will be able to carry out various activities in future. A confirmation e-mail message containing all the details entered by the candidate along with Login ID & password will be sent to him/her on the e-mail ID entered in the Application Form.

9. In the next step the candidate will be asked to upload the files of his photograph and signature. The files of photo as well as signature should be less than **100 KB** in size and should be of type **.jpg** only.

10. On successful upload of the files the message will be displayed and candidate will be asked to check the respective files and click the **CONFIRM** button. If the candidate finds that an incorrect file of photo or signature has been uploaded, then he/she may click the respective button to upload the correct file.

Once the candidate clicks on the **CONFIRM** button, no changes in the files will be allowed.

11. On successful completion of all the above steps the challan for payment of Fees (Rs. 375/-) will be displayed on the screen. The challan will contain all the required information like Unique Registration Number,

Name of the candidate, the amount of fees to be paid Rs. 375/- i.e. Rs. 360/- + bank charges of Rs. 15/-.

12. The candidate will have to take a printout of this challan and pay the fees. The period between which the candidate can pay the fees in any branch of Bank of Maharashtra will also be printed on the challan. The candidate must pay the fees in any branch of Bank of Maharashtra and within the prescribed period. (This period will be from the **third** day after the candidate fills in the application form till the end of **fifth** working day after the date of filling in the application form. e.g. if the candidate fills the online application on 16.10.2018 then the period of paying the fees in any branch of Bank of Maharashtra will be from 19.10.2018 till the end of 21.10.2018 provided there is no bank holiday(s) during the period.

IF ANY CANDIDATE FAILS TO PAY FEES IN PRESCIBED MANNER & TIME, THEN HE / SHE WILL HAVE TO FILL FRESH ON-LINE APLLICATION FORM AGAIN.

SUCH ATTEMPTS CAN BE MADE TILL THE LAST DATE OF FILLING IN THE APPLICATION FORM i.e. **12<sup>th</sup> November, 2018**.

- Last Date of depositing fees in Bank : 16 November, 2018
- Date of Examination : 02 December, 2018 at 11:00 AM
- Declaration of Answer Key : 03 December, 2018 at 11:00 AM
- Objection for Answer Key : 06 December, 2018 at 05:00 PM

13. The candidate can login using the login ID and password to check the status of his/her application. After two days from the date on which the candidate has made the payment in the Bank of Maharashtra, he/she will get the status message as - **“Your form and fees have been received”**.

14. Using the same login ID and password, the candidate can also perform the following –

- a) Take the printout of the application form for your own reference.
- b) Take the printout of challan for paying the fees in Bank of Maharashtra.
- c) Download the **admit card** after **24.11.2018** onwards



15. All the candidates should please note that they will have to download their respective admit cards from the website [www.geexam.com](http://www.geexam.com). It WILL NOT BE sent by post or any other means IN ANY CASE.

16. Candidates should not send any document, application form or bank challan by post/courier etc. either to ACEC or CTSE.

17. Any request for change in any of the details entered in the application form including the choice of examination centre will not be considered.

18. Candidates who have not completed their graduation (including those who are appearing for final year examination) should not apply for this examination.

19. For differently abled candidates and extra time of 10min/hour will be given therefore and extra time of 20 minutes will be given for attempting the paper to the differently abled candidates.

**Please Contact CTSE on Email : [ctsewadia@gmail.com](mailto:ctsewadia@gmail.com)**

**For the entire process of the entrance examination. Communication with ACEC, Yashada will not be encouraged.**

Sd/-  
DIRECTOR, ACEC,  
YASHADA, PUNE

## Appendix-1

### LIST OF RECOMMENDED REFERENCE BOOKS (This list is only suggestive and not exhaustive)

#### ( for General Studies Paper-1)

##### Indian History :

- ☐ NCERT Books for Stds. 10th, 11th and 12th (Ancient, Medieval and Modern India) - Old and New.
- ☐ India's struggle for Independence - Bipan Chandra
- ☐ Modern India - Grover and Grover
- ☐ Modern India - S. N. Sen
- ☐ Modern India - Spectrum Publication

##### Geography :

- ☐ NCERT Books for Stds. 6th to 12th
- ☐ Certificate Physical Geography - Goh Cheng Leong
- ☐ India Yearbook (Publication division)
- ☐ for relevant statistical data
- ☐ Atlas (Standard) to study maps
- ☐ Pratiyogita Darpan and Wizard special issues.

##### Indian Polity :

- ☐ NCERT Books for Stds. 11th and 12th
- ☐ Our Parliament - Subhash Kashyap
- ☐ Our Constitution - Subhash Kashyap
- ☐ Introduction to the Constitution of India - D.D.Basu
- ☐ Indian Constitution - P. M. Bakshi

##### Indian Economy :

- ☐ Evolution of Indian Economy - NCERT book
- ☐ Indian Economy - Dutta and Sundaram
- ☐ Economic survey of India
- ☐ Special issues of Pratiyogita Darpan
- ☐ Chronicle - "Economy Watch Section"
- ☐ ET classroom and special articles from Economic Times.

##### General Science :

- ☐ NCERT Books for Stds. 5th to 10th
- ☐ Tata McGraw Hill (TMH) Guide
- ☐ Science Reporter

#### ( or General Studies Paper-2- C-SAT ):

- ☐ Mental Ability - R.S. Agarwal
- ☐ Competition Success - Intelligent Test - W. N. Dandekar
- ☐ Ultimate In Mental Ability Test - Lt. Col. M. G. Diwan
- ☐ Quantitative Aptitude for CAT - Arun Sharma
- ☐ Word Power made Easy - N. Lewis
- ☐ How to read better and faster - Lewis
- ☐ Puzzles - S. Devi, George Summers
- ☐ Non Verbal and Logical Reasoning - R. S. Agarwal
- ☐ Quantitative Aptitude - R. S. Agarwal
- ☐ CSAT Manual 2011 - Pearson
- ☐ CSAT Manual - TMH

##### Current Affairs : Newspapers

The Hindu, Times of India, Indian Express, Maharashtra Times, Any Marathi Newspaper

##### Current Affairs : Magazines

- ☐ Civil Service Chronicle,
- ☐ Wizard (Special Issues),
- ☐ Pratiyogita Darpan (Special Issues), Frontline
- ☐ Yojana, Kurukshetra,
- ☐ Lokrajya, Science reporter, Down to Earth